



Commission Agreement

Congratulations on your decision to make a lasting work of art and thank you for choosing me to help make it happen!

My main medium is freehand digital painting using a Wacom tablet and pen. This takes the techniques and look of traditional painting and transfers them directly to the computer screen. Clients can then decide where and how to print using a variety of materials and techniques, including canvas, giclee, apparel, and so on. You're still getting a great work of art, with a lot more versatility!

I am also able to do work in graphite (pencil), charcoal, pastel, and ink. Materials fees (media, tools, and paper) do apply to these commissions.

Here's what we can expect from each other:

Me:

♀ _____ illustration/painting/sketch in _____ at _____
[# of pieces] [medium] [size (actual or printable)]

♀ Delivery via mail or email on _____
[agreed-upon date]

♀ Updates on progress with sketches/photos periodically to make sure we're on track

♀ One (1) free revision after final draft completed

♀ Agreement to respect privacy of client during commission by not posting progress shots on social media without permission until completion of work



Commission Agreement

You:

♀ Reference photos/descriptions provided with permission to be used for this commission. Some guidelines on references:

♀ Hi-res and clear lighting are best for color/tone accuracy and fine details

♀ References must be your own copyright or free for the intended use (in other words, I won't do a realistic, dedicated depiction of a photo or likeness that belongs to another company or artist unless their copyright information allows for it. However, such references can be used for inspiration)

♀ If I must provide or research additional references for the commission (for example if you do not have any on hand for what you want drawn) there will be an additional research fee of \$25

♀ Base commission fee of _____
[Payment amount]

♀ Shipping/handling fees (if applicable) of _____
[Payment amount]

♀ Printing fees (if applicable) of _____
[Payment amount]

♀ Materials fees (if applicable) of _____
[Payment amount]

♀ Payment for additional revisions as needed at \$25/hr: _____ = _____
[# of hours] [Payment amount]

♀ Total fee of _____
[Payment amount]

♀ Initial 1/3 nonrefundable deposit up front

♀ Rest of payment due on completion but before delivery

♀ Payable via check, cash, or Paypal



Commission Agreement

You (cont.):

♀ Agreement that I as the artist will retain the copyright and reproduction rights to all commissioned work. This is so that I can be legally protected and able to display samples of my work in portfolios and on social media

♀ Agreement that if you do not wish to purchase the completed commission, that I will retain the deposit along with the artwork and rights

♀ Agreement that if you like my work, you'll consider sharing it on social media and with friends/family. The best advertising for commissioned artists can be word-of-mouth!

♀ Agreement that all sharing of my work online will include appropriate attribution:

♀ Name of artist: Ansate Jones

♀ URL: <http://ansatejones.com> or <https://www.facebook.com/ansatejones>

♀ Understanding that once you pay the deposit I will consider that an implicit agreement with the terms of this document

Thank you for supporting my art and for giving me a chance to create something new with you!

Client

Signature Name Date

Artist

Signature Name Date